TRI PRINCIPLES INSTITUTE

Daily Standup Board

One page. Four boxes. Same order, every day. 15 minutes, standing up, no software.

1 — YESTERDAY

Yes/No + the number. No explanations yet.

2 — TODAY'S BLOCKER

The single biggest thing in the way, in plain words.

3 — NEEDS A DECISION

Something for someone in the room to decide right now.

4 — OWNER + DUE DATE

Who's fixing it, and the exact date. Never "soon."

Stand up. Same time, same order, every day. Park anything over 2 minutes for after the meeting.